

## **RUSHDEN TOWN COUNCIL**

### **MINUTES OF THE MEETING OF THE POLICY & RESOURCES COMMITTEE HELD ON TUESDAY 12<sup>TH</sup> NOVEMBER 2019 AT RUSHDEN HALL, RUSHDEN, COMMENCING AT 7.30PM**

Present: Councillor: Sarah Peacock – Chairman

Councillors:	Janet Pinnock	Adrian House
	Robin Underwood	Richard Lewis
	David Jenney	Barbara Jenney
	Andy Mercer	David Coleman
	Ron Pinnock	Cesare Marinaro [Ex officio]

Town Clerk: Vivienne Prodger

#### **224/20 DECLARATIONS OF INTEREST**

Councillor Richard Lewis declared a 'bias' interest on agenda item 5 Community Grants and left the room when this item was discussed and took no part in discussion and voting thereon.

Councillor Cesare Marinaro declared a 'bias' interest on agenda item 5 Community Grants and left the room when this item was discussed and took no part in discussion and voting thereon.

#### **225/20 APOLOGIES**

Apologies for absence were submitted on behalf of Councillors Gill Mercer, Philip Humphrey, Colin Wright and Steven North

#### **226/20 MINUTES**

The minutes of the Policy & Resources Committee meeting of 24<sup>th</sup> September 2019 had been previously circulated to members and it was

#### **RESOLVED**

That the minutes of the meeting of the Policy & Resources Committee meeting held on the 24<sup>th</sup> September 2019 be approved and signed by the Chairman as a true record.

#### **227/20 APPROVAL OF PAYMENTS**

Members had been circulated with details of payments made since 17<sup>th</sup> September 2019 amounting to £146,889.02

#### **RESOLVED**

That payments amounting to £146,889.02 be approved (as attached to these minutes).

#### **228/20 COMMUNITY GRANTS**

Members considered the following grant applications:

- a) Rushden Mind

**RESOLVED**

- a) To award a Community Grant of £3000.00 to Rushden Mind.

**229/20 SHOP FRONT GRANTS**

Members considered the following shop front grant applications:

- a) TJ's Alternative Gifts
- b) Evergreen Fish Bar

**RESOLVED**

- a) To award a shop front grant of £200.00 to TJ's Alternative Gifts
- b) To award a shop front grant of £350.00 to Evergreen Fish Bar

**230/20 EXTERNAL AUDIT**

Members had been previously circulated with the External Audit report for 2018/2019.

**RESOLVED**

To recommend to Full Council to accept the report.

**231/20 INTERNAL AUDITORS**

Members considered Internal Auditors to April 2020.

**RESOLVED**

To recommend to Full Council that Microshade Ltd are retained as Internal Auditors for 2019/2020

**232/20 LOCAL GOVERNMENT REFORM**

The Chairman reported that due to the imminent General Election the proposed Unitaries had still not been approved by Central Government.

**233/20 TOWN MANAGER**

**Community Funding agreed with Rushden Lakes/The Crown Estate**

Community Funding (**£5000**) allocated for the **period March 2019 to April 2020**

**£2500 spent on organisation of the Heritage Family Fun Day – 15<sup>th</sup> September 2019 (additional match funding gained from Nene Valley Festival equals £2800).**

See below a proposal summary outlined for approval by Rushden Lakes/The Crown Estate for the remaining £2500 funding for the period up to 31<sup>st</sup> March 2020.

**1. Joint Town Project - Open Top Bus Tours, Rushden Lakes, Rushden and Higham Ferrers**

Following the positivity around the open top bus tour introduced at Heritage Family Fun day in September we are keen to hold a day of local heritage tours as part of **English Tourism week** (March 28<sup>th</sup> to April 5<sup>th</sup> 2020).

Proposed Costs

- Hire of Bus £350
- Tour Guides £50
- Promotion/printing £400

**Total: £800**

**2. Joint Town Project - Community Board (Garden Square, Rushden Lakes)**

Utilise the new community board in the Garden Square at Rushden Lakes to display the local heritage trails, one side to represent Rushden, one side to represent Higham Ferrers.

Design & Printing of a **Rushden** Heritage Trail board to fit the exact dimensions of the community notice board. Additional wording to be added to ease access into the town. (approx. cost **£600**)

**Higham Ferrers** already own a suitable display board, minimal costs are required to insert additional information about the town (approx. cost **£400**).

**Proposed Cost for the overall project: £1000**

**3. Higham Ferrers Christmas Competitions**

**Prize money**

**Total £100**

**4. Joint Project - Business & Community Meeting (Higham Ferrers & Rushden)**

Introduction of regular Business and Community meetings on a quarterly basis, first one to be held in early 2020.

**Proposed Cost £600**

**TOTAL Proposed Costs = £2500**

**234/20 PROJECTS/WORK IN PROGRESS**

<b>WARD</b>	<b>Location</b>	<b>Job Description</b>	<b>Contractor</b>	<b>Start Date</b>	<b>Completion Date</b>
<b>Sartoris</b>	Rushden Hall	Exterior painting of courtyard	In House – on going		
	Rushden Hall	Disabled Toilet submission of building and drainage	TBA once tendered		
	Rushden Hall	Titan Spinner	HAGS Equipment installer –	December 2019	

			Kettering Play Safe		
	Rushden Hall	CCTV Upgrade	CrimeSecure	October 2019	Awaiting parts

WARD	Location	Job Description	Contractor	Start Date	Completion Date
Spencer	Spencer Park	Refurbishment of MUGA	En-Tout-Cas	October 2019	Lines to be completed when weather is better
	Spencer Park	Refurbishment of Tennis Courts	En-Tout-Cas	August 2019	Lines to be completed when weather is better
	Spencer Park	Inclusive Roundabout	Sutcliffe Play	December 2019	
		Inclusive Spring Toy	Sutcliffe Play	December 2019	
	Spencer Park	Artwork on Changing Rooms	Adrian Turner	December 2019	

WARD	Location	Job Description	Contractor	Start Date	Completion Date
Hayden	Trafford Park	Installation of Climbing Frame	Playground Supplies	October 2019	Mid November dependent on weather conditions
	Fosse Green	Installation of Climbing Frame	Playground Supplies	August 2019	Completed

WARD	Location	Job Description	Contractor	Start Date	Completion Date
Pemberton	Rose Avenue	Inclusive Swing Seat	Sutcliffe Play	November 2019	
	Lynford Way	Inclusive Swing Seat	Sutcliffe Play	November 2019	

WARD	Location	Job Description	Contractor	Start Date	Completion Date
Bates	Manor Park	Replacement Knee Rail	John Clark	October 2019	October 2019
	Avenue Road	Street Light Replacements (11)	Eon	4 <sup>th</sup> November 2019	11 <sup>th</sup> November 2019

	Manor Park	Master Plan	Hinton Cook	October 2019	
	Sports Site	Geo Survey	Soiltechnics	October 2019	
	Sports Site	Topographical Survey	Bright Surv	October 2019	10 <sup>th</sup> November 2019

Chairman