



RUSHDEN TOWN COUNCIL

Rushden Hall
RUSHDEN
Northamptonshire NN10 9NG

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Mayor: David Coleman Ba(Hons)
Town Clerk: Vivienne Prodger

7th November 2018

Dear Councillor

You are summoned to attend a meeting of the Policy & Resources Committee to be held at Rushden Hall, Rushden on Tuesday 13th November 2018 commencing at 7.30pm.

AGENDA

1. **DECLARATIONS OF INTEREST**
To receive any Declarations of Interest
 2. **APOLOGIES**
To receive any apologies for absence
 3. **MINUTES**
To approve and sign the minutes of the meeting of the Policy & Resources Committee held on 25th September 2018 *(see enclosed)*
 4. **APPROVAL OF PAYMENTS**
To approve payments made since 3rd September 2018 *(see enclosed)*
- NB. If any member has any queries on the above will they please raise these with the Town Clerk at least 24 hours before the meeting**
5. **TOWN MANAGERS REPORT**
To receive a report from the Town Manager *(see enclosed)*
 6. **HIGH STREET/RUSHDEN BUSINESSES**
To consider working parties
 7. **EXTERNAL AUDIT**
To review External Audit report for 2017/2018 *(see enclosed)*
 8. **WORK IN PROGRESS/PROJECTS**
To receive a report on work in progress and current projects *(see enclosed)*
 9. **GROUNDS MAINTENANCE**
To receive and update on the Grounds Maintenance tender
 10. **EXCLUSION OF PUBLIC AND PRESS**
Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

- 11 MINUTES**
To approve and sign the confidential minutes of the meeting of the Policy & Resources meeting held on 25th September 2018 *(see enclosed)*
- 12. DRAFT BUDGETS**
To consider draft budgets for 2019/2020
- 13 ASSET MANAGEMENT**
To receive an update from the Asset Management Working Party
- 14 PERSONNEL COMMITTEE**
To consider reporting procedure and Terms of Reference.
- 15. HEALTH AND SAFETY**
To consider any current Health and Safety matters

Yours faithfully

Vivienne Prodger,
Town Clerk