

RUSHDEN TOWN COUNCIL

MINUTES OF THE MEETING OF THE POLICY & RESOURCES COMMITTEE HELD ON TUESDAY 17TH JULY 2018 AT RUSHDEN HALL, RUSHDEN, COMMENCING AT 7.30PM

Present: Councillor: Philip Humphrey – Vice Chairman

Councillors:	Richard Lewis	David Jenney
	Barbara Jenney	Gill Mercer
	Ron Pinnock	Janet Pinnock
	Adrian House	David Coleman [Ex officio]
	Andy Mercer	

Town Clerk: Vivienne Prodger

84/19 DECLARATIONS OF INTEREST

Councillor Philip Humphrey declared a 'bias' interest on the Approval of Payments item and left the room when this item was discussed and took no part in discussion and voting thereon. Councillor Richard Lewis took the Chair.

85/19 APOLOGIES

Apologies for absence were submitted on behalf of Councillors Sarah Peacock, Robin Underwood, Colin Wright and Steven North.

86/19 MINUTES

The minutes of the Policy & Resources Committee meeting of 22nd May 2018 had been previously circulated to members and it was

RESOLVED

That the minutes of the meeting of the Policy & Resources Committee meeting held on the 22nd May 2018 be approved and signed by the Chairman as a true record.

87/19 APPROVAL OF PAYMENTS

Members had been circulated with details of payments made since 8th May 2018 amounting to £113904.10.

RESOLVED

That payments amounting to £113904.10 be approved (as attached to these minutes).

88/19 CCTV

Chris Healey from CrimeSecure gave a report on CCTV recorded activities in Rushden High Street for June and July 2018. Several serious incidents had been captured on the CCTV and the Police had taken copies of these for evidence.

Chris also explained to members that when his staff are monitoring incidents they sometimes have difficulty in getting the police to intervene with preventative action. He therefore

suggested a direct link with Wooton Hall would give the police a better understanding of the nature and urgency of certain incidents and this would enable them to respond more efficiently. The cost of installing and maintaining this link would be £400 per annum. Members discussed this matter and it was

RESOLVED

Rushden Town Council to instruct CrimeSecure to install a link from their CCTV cameras to the Police Headquarters at Wooton Hall, Northampton.

89/19 COMMUNITY GRANTS

Members considered the following Community Grant applications:

- a) Rushden Hall Ladies

RESOLVED

- a) To award a Community Grant of £400.00 to Rushden Hall Ladies

90/19 SHOP FRONT GRANTS

Members considered the following Shop Front Grant applications:

- a) Free From Pantry Ltd
- b) Vegan House
- c) Halfyard's
- d) Saje Jewellery

RESOLVED

- a) Free From Pantry Ltd was awarded a Shop Front Grant of £500.
- b) Vegan House was awarded a Shop Front Grant of £500.
- c) Halfyard's was awarded a Shop Front Grant of £500
- d) Saje Jewellery was awarded a Shop Front Grant of £258

91/19 TOWN COUNCIL POLICIES

Members had been circulated with Rushden Town Council Policies. These policies were scrutinized by members and it was

RESOLVED

- a) Data Security Incident Procedure – to be brought back to this Committee once suggested amendments had been made.

- b) Employees Privacy Notice - to be brought back to this Committee once suggested amendments had been made.
- c) Suppliers Privacy Notice - to be brought back to this Committee once suggested amendments had been made.
- d) Whistleblowers Policy

RESOLVED

To recommend for approval by Full Council

- e) Shop Front Grant Policy – the Town Clerk to amend this policy and bring it back to the next committee meeting for approval.

92/19 TOWN MANAGER’S REPORT

The following report was presented by the Town Manager, Julie Thorneycroft.

Location	Job Description
High Street	Further reports of damaged/broken paving slabs in the High Street have been sent to Street Doctor. Repairs have been carried out in a reasonably timely fashion, however due to the cost of replacement paving slabs repairs are being made to all problem areas with tarmac – the High Street is beginning to take on a patchy and unsightly appearance.
Business Liaison	The first business drop in session is being held on Thursday 7 th July at Rushden Library. James Tennant Business Account Manager ENC will be in attendance to offer advice on business support. I will feedback to P&R at the next meeting.
Rushden Lakes	<p>Rushden Lakes have offered a small amount of funding to put towards projects that link Rushden and Higham Ferrers with Rushden Lakes. The proposals outlined below (full details can be found in P&R report April 2018) were submitted to the Management team at Rushden Lakes for consideration on Tuesday 17th April, I have been informed by Paul Rich the proposals require approval from The Crown Estate (TCE).</p> <p>Wednesday 23rd May Crown Estates approved both projects as outlined below.</p> <p>Proposal 1 - agreed</p> <p>Heritage Family Fun Day</p> <p>Date: Sunday 16th September 10am till 4pm</p> <p>Venue: Rushden Lakes</p> <p>As part of the annual Nene Valley Festival (15th to 23rd September) celebrating the natural and historic assets of the Nene Valley and linking with the National Open Heritage weekends (6th to 9th and 13th to 16th September) I am organising a Heritage Family Fun Day. The event is taking place Rushden Lakes and will see an array of interesting local information about Rushden and Higham’s heritage, performances from Rushden Town Band, fun entertainment, displays, activities and a chance to meet both Cyril the Squirrel and Nemo the water musical instrument that featured in the performance of Nene by Northampton Music and Performing Arts Trust.</p> <p>Promotional bags containing local literature and a book of “shop local” vouchers (aimed to encourage visitors into the towns) will be handed out on the day.</p> <p>Local businesses/community groups (Rushden & Higham Ferrers) are being encouraged to take part</p>

Katakanu Challenge Rushden Lakes	<p>and also to participate in local offers/business promotions for the voucher booklet.</p> <p>Proposal 2 - agreed</p> <p>Your Town Walk, Run or Ride – The NN10 Run</p> <p>Introduction of a community event either a walk, run or cycle ride that links Rushden Lakes, Rushden and Higham Ferrers (NN10 Area).</p> <p>A meeting was held on Thursday 5th July to enable the various partners (Rushden Lakes, ENC, RTC and HFTC) the opportunity to meet Mark White and fully understand the benefits of the scheme.</p> <p>A date for the first NN10 Get Together has been agreed as Sunday 17th March 2019. I will progress this project in close liaison with the Town Clerks and the Rushden Lakes Management team.</p> <p>I am continuing to link local businesses (where possible) with tenants at Rushden Lakes i.e. Magazine Heaven artisan café and local cake maker and Rushden based bread maker have been introduced and are now working together.</p> <p>Local children’s charity Spurgeons are holding a Katakanu Challenge on Sunday September 30th at Rushden Lakes 11.00-3.00pm.</p> <p>The Charity Katakanu Challenge involves teams of 6 people competing in heats with 4 Katakanus per heat. Winning team from each heat then going through to quarter, semi and final heat with a prize for the winning team (and other prizes along the way)</p> <p>The aim is for a fun day for families, activities for children to enjoy as well as the action on the water. There is limited space for businesses that do not normally trade at Rushden Lakes to be there on the day. We want to create a ‘Village Fete’ feel to the boardwalk area for visitors to enjoy.</p> <p>Rushden Lakes have agreed Rushden and Higham based businesses can be offered use of a stall free of charge (usual charge £50).</p>
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93/19 PROJECTS/WORK IN PROGRESS

Location	Job Description	Quotes	Committee Approval if applicable	Contractor	Commence/ Finish Dates
Rushden Hall	Interior painting	n/a	n/a	In house	Ongoing
Rushden Hall	Stone Wall repairs			PAD Builders	Ongoing
Hall Park	Nature Trail		yes	In house	Summer 2018.
Spencer Park	Tennis Courts Improvements			TBC	July 2018
Spencer Park	MUGA Improvements Some funding to come from Grensons Site Section 106			TBC	July 2018
Rose Avenue	Climbing Frame Funding from				July 2018

	Station Road Site Section 106 monies				
Fosse Green	New Play Equipment Section 106 monies – Grensons Site section 106				Sept 2018
Rushden Hall	Glass Doors	Met with Lloyd – Architect to draw up design			
Spencer Park/Hall Park	Tree works				Completed
Memorial Gardens	New posts and chains and seating				July 2018
Trafford Park	New play equipment Section 106 monies – Station Road Site				September 2018
Hall Park	Public Toilets				June 2018
St James Park	New Swings				July 2018
Hall Park	New Benches				Completed
Birkdale Drive	Fence around play area			J W Clark	August 2018
Dog Area	Fence along Wymington Road side of area			TBC	September 2018
Memorial Gardens	CCTV			Crimesecure	September 2018
Spencer Park	CCTV			Crimesecure	September 2018