



# RUSHDEN TOWN COUNCIL

Rushden Hall  
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Northamptonshire NN10 9NG

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Mayor: Cllr David Coleman  
Town Clerk: Vivienne Prodger

26<sup>th</sup> March 2025

Dear Councillor

You are summoned to attend a meeting of the Policy & Resources Committee to be held at Rushden Hall, Rushden on Tuesday 1<sup>st</sup> April 2025, commencing at 7.00pm

## AGENDA

**1. DECLARATION OF INTERESTS**

To receive any Declarations of Interests

**2. APOLOGIES**

To receive apologies for absence

**3. MINUTES**

To approve and sign the minutes of the meeting of the Policy & Resources Committee held on 18<sup>th</sup> February 2025 (see enclosed)

**4. APPROVAL OF PAYMENTS**

To approve payments made since 25<sup>th</sup> February 2025 (see enclosed)

**NB. If any member has any queries on the above will they please raise these with the Town Clerk at least 24 hours before the meeting**

**5. INCOME AND EXPENDITURE REPORT**

To received detailed Income and Expenditure report to 28<sup>th</sup> February 2025

**NB. If any member has any queries on the above will they please raise these with the Town Clerk at least 24 hours before the meeting**

**6. COMMUNITY EVENTS GRANTS**

To consider a Community Events grant for Windrush Event

**7. BANK RECONCILIATIONS**

To be signed by two signatories

**8. POLICIES**

To consider minor amendments to the following policies

i) Standing orders

ii) Financial Regulations

iii) Terms of Reference and Scheme of Delegation for Committees

**9. GROUNDS MAINTENANCE PROCUREMENT**

To consider continuity of current Grounds Maintenance working party

- 10. CURRENT WORK IN PROGRESS AND PROJECTS**  
To receive an update on current work in progress and projects
- 11. EXCLUSION OF PUBLIC AND PRESS**  
Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
- 12. MINUTES**  
To approve and sign the confidential minutes of the meeting of the Policy & Resources meeting held on 18<sup>th</sup> February 2025 (see enclosed)
- 13. ASSETS**  
To receive a report and any recommendations from the Assets working party
- 14. HEALTH AND SAFETY**  
To consider any current Health and Safety matters

Yours faithfully

Vivienne Prodger,  
Town Clerk  
Rushden Town Council