



RUSHDEN TOWN COUNCIL

Rushden Hall
RUSHDEN
Northamptonshire NN10 9NG

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Mayor: Cesare Marinaro
Town Clerk: Vivienne Prodger

15th May 2019

Dear Councillor

You are summoned to attend a meeting of the Policy & Resources Committee to be held at Rushden Hall, Rushden on Tuesday 21st May 2019 commencing at 7.30pm.

AGENDA

1. **APPOINTMENT OF CHAIRMAN**
To appoint a Chairman for the Policy & Resources Committee for the Council Year 2019/2020
 2. **APPOINTMENT OF VICE CHAIRMAN**
To appoint a Vice Chairman for the Policy & Resources Committee for the Council Year 2019/2020
 3. **DECLARATIONS OF INTEREST**
To receive any Declarations of Interest
 4. **APOLOGIES**
To receive any apologies for absence
 5. **MINUTES**
To approve and sign the minutes of the meeting of the Policy & Resources Committee held on 16th April 2019 (see enclosed)
 6. **APPROVAL OF PAYMENTS**
To approve payments made since 2nd April 2019 (see enclosed)
- NB. If any member has any queries on the above will they please raise these with the Town Clerk at least 24 hours before the meeting**
7. **ANNUAL GOVERNANCE STATEMENT**
To consider the Annual Governance Statement (Section 1) for 2018/2019 (see enclosed)
 8. **ANNUAL ACCOUNTING STATEMENTS 2018/2019**
 - a) To consider the Annual Accounting Statements (Section 2) 2018/2019 (see enclosed)
 - b) To consider Statement of Accounts 2018/2019
 - c) To consider Cash and Investment Reconciliation and Earmarked Reserves as @ 31st March 2019 (see enclosed)

9. ANNUAL INTERNAL AUDIT REPORT

- a) To consider Internal Audit Report for year ending 31st March 2019 (see enclosed)
- b) To consider Microshade Internal Audit Report for year ending 31st March 2019

NB. If any member has any queries on the above four items will they please raise these with the Town Clerk at least 24 hours before the meeting

10. TOWN MANAGER REPORT

To receive a report and consider the following:

- a) High Street deep clean/High Street working party
- b) Your Town App meeting
- c) Town Guide Map

11. LOCAL GOVERNMENT REFORM

To receive an update on LGR

12. EXCLUSION OF PUBLIC AND PRESS

Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

13. MINUTES

To approve and sign the confidential minutes of the meeting of the Policy & Resources meeting held on 16th April 2019 (see enclosed)

14. ASSET MANAGEMENT

To receive a report and recommendations from the Asset Management Working Party

15. GROUNDS MAINTENANCE TENDER

To receive an update on the Grounds Maintenance Tender

16. RBL EVENTS

To consider insurance for Royal British Legion events

17. HEALTH AND SAFETY

To consider any current Health and Safety matters

Yours faithfully

Vivienne Prodger,
Town Clerk
Rushden Town Council

