



RUSHDEN TOWN COUNCIL

Rushden Hall
RUSHDEN
Northamptonshire NN10 9NG

Phone: 01933 316216
Fax: 01933 315869
www.rushdentowncouncil.gov.uk
Email: clerk@rushdentowncouncil.gov.uk

Mayor: Cllr David Coleman
Town Clerk: Vivienne Prodger



16th May 2018

Dear Councillor

You are summoned to attend a meeting of the Policy & Resources Committee to be held at Rushden Hall, Rushden on Tuesday 22nd May 2018 commencing at 7.30pm.

AGENDA

1. **APPOINTMENT OF CHAIRMAN**
To appoint a Chairman for the Policy & Resources Committee for the Council Year 2018/2019
 2. **APPOINTMENT OF VICE CHAIRMAN**
To appoint a Vice Chairman for the Policy & Resources Committee for the Council Year 2018/2019
 3. **DECLARATIONS OF INTEREST**
To receive any Declarations of Interest
 4. **APOLOGIES**
To receive any apologies for absence
 5. **MINUTES**
To approve and sign the minutes of the meeting of the Policy & Resources Committee held on 17th April 2018 *(see enclosed)*
 6. **APPROVAL OF PAYMENTS**
To approve payments made since 5th April 2018 *(see enclosed)*
- NB. If any member has any queries on the above will they please raise these with the Town Clerk at least 24 hours before the meeting**
7. **COMMUNITY GRANTS**
To consider the following grant application:
 - a) Rushden Town Band
 8. **SHOP FRONT GRANTS**
To consider the following shop front grant applications:
 - a) Saje Jewellery
 - b) Babies Galore Rushden Ltd

- 9. GOVERNANCE REPORT**
To consider Internal Governance report for 2017/2018
- 10. TOWN COUNCIL POLICIES**
To review the following policies
 - a) Audit and Risk Management Policy
 - b) Media and Press Policy
 - c) Complaints Procedure
- 11. TOWN MANAGER'S REPORT**
To receive a report from the Town Manager
- 12. PROJECTS/WORK IN PROGRESS**
To receive a report on ongoing projects and work in progress
- 13. EXCLUSION OF PUBLIC AND PRESS**
Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
- 14. ASSET MANAGEMENT**
To consider and approve recommendations from the Asset Management working party
- 15. MINUTES**
To approve and sign the confidential minutes of the meeting of the Policy & Resources meeting held on 17th April 2018 *(see enclosed)*
- 16. PERSONNEL**
To consider any personnel matters
- 17. HEALTH AND SAFETY**
To consider any current Health and Safety matters

Yours faithfully

Vivienne Prodger,
Town Clerk