

RUSHDEN TOWN COUNCIL

MINUTES OF THE MEETING OF THE POLICY & RESOURCES COMMITTEE HELD ON TUESDAY 4TH APRIL 2023 AT RUSHDEN HALL, RUSHDEN COMMENCING AT 7.30PM

Present: Councillor: Philip Humphrey – Chairman

Councillors: Barbara Jenney David Coleman
Tracey Smith Paul Harley
Adrian Winkle Cameron Clarke
Richard Lewis Adrian House
Kaye Rawlins Janet Pinnock
Melanie Coleman

Town Clerk: Vivienne Prodger

381/23 DECLARATIONS OF INTEREST

There were no Declarations of Interest.

382/23 APOLOGIES

Apologies for absence were submitted on behalf of Councillors Gill Mercer, Andy Mercer and Steven North.

383/23 MINUTES

The minutes of the Policy & Resources Committee meeting of 21st February 2023 had been previously circulated to members and it was

RESOLVED

That the minutes of the meeting of the Policy & Resources Committee meeting held on the 21st February 2023 be approved and signed by the Chairman as a true record.

384/23 APPROVAL OF PAYMENTS

Members had been circulated with details of payments made since 28th February 2023 amounting to £120,461.68

RESOLVED

That payments amounting to £120,461.68 be approved (as attached to these minutes).

385/22 INCOME AND EXPENDITURE

Members scrutinized the Income and Expenditure Report 1st April 2022 – 28th February 2023 and it was

RESOLVED

That the Income and Expenditure report for the period 1st April 2022 – 28th February 2023 be accepted.

386/23 BANK BALANCES AND RESERVES

The Town Clerk advised members about the current bank balances and earmarked reserves.

The current earmarked reserves are as follows:-

320 Specific Reserves	£ 533,830.42
325 Section 106 Ring Fenced	£ 290,397.95
340 Useable Capital Receipts	£ 44,330.52
Total	£ 868,558.89

387/23 INSURANCE AUDIT

The Town Clerk advised a full insurance audit was carried out by AVIVA Insurance and the following points were raised.

1. *Hot Work Permits – adoption of Aviva’s Loss Prevention Standards (LPS) (see page 4 which contains a link to find this). **This is mandatory and must be completed by 01/05/2023.** Please advise once this has been done.*
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2. *Obtain a professional building valuation of Rushden Hall. This is not mandatory but is recommended as a best practice to ensure that you are not underinsuring the building. They have advised of 3 companies that are their specialist partners, who could undertake the valuation. Suggested completion date is 01/05/2023.
Again, please advise if you get this done and let us know the results of the valuation.*

388/23 RECOMMENDATIONS FROM COMMUNITY SERVICES COMMITTEE

Following a meeting of Community Services on 28th March 2023 the committee recommended that the Warm Rooms now continues as the Friends of Rushden Hall. To continue with the same format, meeting on a Friday with a revised meeting time of 2-4pm.

RESOLVED

The above recommendation was accepted by the Policy and Resources Committee.

389/23 CURRENT WORK IN PROGRESS AND PROJECTS

WARD	Location	Job Description	Contractor	Start Date	Completion Date
Sartoris West Ward	Rushden Hall	Interior Painting Offices	In House	December 2022	January 2023
	Hall Park	Sensory Garden Additional Benches and fencing and wooden sculptures	various	December 2022	February 2023

	Hall Park	Refurbishment of stone wall in gravelled car park	J Swann	April 2023	
	Hall Park	Rebuild stone wall adjacent to Scout Hut	J Swann/RWP Construction	March 2023	
	Hall Park	Sensory Garden signage and fence	Various	March 2023	
	Rushden Hall	Garage Roof	Awaiting quotes	TBC	
	Hall Park	Resurfacing footpath from Wymington Road entrance	TBC		
	Hall Car Park	Stage flooring	Awaiting further quotes	March 2023	
	Hall Park	Resurfacing carpark near Sensory Garden entrance – disabled parking	TBC		

WARD	Location	Job Description	Contractor	Start Date	Completion Date
Spencer North Ward	Spencer Park	Tennis Court Management Gates	LTA	October 2022	February 2023
	Spencer Park	Bowling Pavilion Refurbishment	TBC	TBC	
	Spencer Park	Annual tree maintenance	Turney's	October 2022	March 2023
	Spencer Park	Resurfacing footpath	TBC	April 2023	

WARD	Location	Job Description	Contractor	Start Date	Completion Date
Sartoris East	Cemetery	Tree works	Turney's	October 2022	March 2023
	Cemetery	Memorial Wall construction	PAD Builders	September 2022	Completed
	Jubilee	Art work on pavilion	Mark Pacan	June 2022	May 2023
	Jubilee	Play equipment	TBC	TBC	
	Jubilee	Zip Wire	TBC	TBC	

WARD	Location	Job Description	Contractor	Start Date	Completion Date
Pemberton	Rose Avenue	Removal of concrete standing –			

		proposal for Community Garden?			
	Rose Avenue	Replacement Play equipment		March/April 2023	
	Silverdale Grove	Bungalows-Planning	Hinton Cook	Planning Application submitted March 2023	

WARD	Location	Job Description	Contractor	Start Date	Completion Date
Bates	Manor Park	Revised Master Plan	Hinton Cook	January 2023	
	Land	Cemetery/Sports facilities		March 2023	

WARD	Location	Job Description	Contractor	Start Date	Completion Date
	Area adjacent to Iceland Cark Park	Additional planting and removal of fence	Various	November 2022	March 2023