



RUSHDEN TOWN COUNCIL

Rushden Hall
RUSHDEN
Northamptonshire NN10 9NG

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Mayor: Adrian Winkle
Town Clerk: Vivienne Prodger

3rd May 2023

Dear Councillor

You are summoned to attend a meeting of the Policy & Resources Committee to be held at Rushden Hall, Rushden on Tuesday 9th May 2023, commencing at 7.30pm

AGENDA

1. **DECLARATION OF INTERESTS**
To receive any Declarations of Interests
2. **APOLOGIES**
To receive apologies for absence
3. **MINUTES**
To approve and sign the minutes of the meeting of the Policy & Resources Committee held on 4th April 2023 (see enclosed)
4. **APPROVAL OF PAYMENTS**
To approve payments made since 1st April 2023 (see enclosed)

NB. If any member has any queries on the above will they please raise these with the Town Clerk at least 24 hours before the meeting

5. **COMMUNITY GRANTS**
To consider the following grants:
 - a) Armed Forces Day
 - b) Rotary Club of Rushden Junior Schools Choir Concert
6. **SHOP FRONT GRANTS**
To consider grant for Barbers Inc, Rushden
7. **INTERNAL AUDIT**
 - a) To consider Internal Audit checklist
 - b) To consider Annual internal Audit Report 2022/23
8. **ANNUAL GOVERNANCE STATEMENT**
To consider the Annual Governance Statement (Section 1) for 2022/2023 (see enclosed)
9. **ANNUAL ACCOUNTING STATEMENTS 2022/2023**
 - a) To consider the Annual Accounting Statements (Section 2) 2022/2023 (see enclosed)
 - b) To consider Detailed Balance Sheet 31st March 2023 (see enclosed)

- c) To consider Cash and Investment Reconciliation and supporting Reserves Reconciliation for Annual Return 31st March 2023 *(see enclosed)*
- d) Earmarked Reserves as @ 31st March 2023 *(see enclosed)*

NB. If any member has any queries on the above will they please raise these with the Town Clerk at least 24 hours before the meeting

- 10. CURRENT WORK IN PROGRESS AND PROJECTS**
To receive an update on current work in progress and projects
- 11. EXCLUSION OF PUBLIC AND PRESS**
Public Bodies (Admission to Meetings) Act 1960 the public and press be excluded from the meeting for the following items of business on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.
- 12. MINUTES**
To approve and sign the confidential minutes of the meeting of the Policy & Resources meeting held on 4th April 2023 *(see enclosed)*
- 13. BANK RECONCILIATIONS**
To be signed by two signatories
- 14. LAND ACQUISITION**
To consider funding for agreed land acquisition
- 15. SILVERDALE GROVE**
To receive an update on the Silverdale Grove planning applications
- 16. HEALTH AND SAFETY**
To consider any current Health and Safety matters

Yours faithfully

Vivienne Prodger,
Town Clerk
Rushden Town Council