



Rushden Town Council
 Rushden Hall, Hall Park, Rushden,
 Northamptonshire, NN10 9NG
 Tel: 01933 316216 Fax: 01933 315869



RUSHDEN NEWTON ROAD CEMETERY

APPLICATION TO PURCHASE A GRAVE SPACE

This application, **together with the prescribed fee**, should be delivered to
 Rushden Town Council, Rushden Hall, Rushden, Northants. NN10 9NG

(Cheques should be made payable to RUSHDEN TOWN COUNCIL)

**PLEASE COMPLETE ALL SECTIONS - USE CAPITAL LETTERS - WRITE IN UN-SHADED AREAS
 DELETE YES / NO BOXES AS APPROPRIATE**

I, the undersigned, apply to be granted the Exclusive Right of Burial in the grave space indicated below.

I enclose payment of £ _____, which is the fee prescribed in the scale of fees made by the Council and now in force with respect to the purchase of burial rights.

I undertake on my and on my successor's or assignee's behalf to comply with any Rules and Regulations which may now or hereafter be in force with respect to the said Cemetery.

Name of Applicant in Full Mr / Mrs / Miss / Ms	Surname	Christian Names		
Address of Applicant				
Contact No:		Post Code		
Is the applicant an Inhabitant, Parishioner or Ratepayer of the Town of Rushden?			YES	NO
Type of Grave Required (*Please circle those that apply)	Full Size Grave	Single Depth	Double Depth	
		Cremated Remains Plot	Children's Grave	
		Bricked Grave	YES	NO
Location of Grave (* for official use only)	Section *		Plot No. *	
Total No. of Interments Required in the Grave				

I hereby declare that the information given above is correct to the best of my knowledge and belief.

Signature of Applicant: **Date:**

FOR OFFICIAL USE ONLY			
Deed of Grant No.		Deed of Grant Issued	
Purchase Fee	£	RTC Invoice No.	



PRIVACY NOTICE

RUSHDEN NEWTON ROAD CEMETERY

Rushden Town Council is the Data Controller under the new data protection law and will use the information you provide on this form to process your application to purchase a grave space.

The legal basis for processing this data is to enable the Council to process this contract. Our contact details for any queries is Rushden Hall, Hall Park, Rushden, Northamptonshire NN10 9NG.

In addition to enabling the Rushden Town Council to maintain the burial records we will retain this data to contact you if required on matters relating to the management and safety of the Cemetery. If you consent to us contacting you, please tick the boxes below.

We will not normally share your information with organisations other than our partner organisations without your consent. However, there may be certain circumstances where we would share without consent such as where we are required to do so by law, to safeguard public safety, and in risk of harm or emergency situations. Any information which is shared will only be shared on a need to know basis, with appropriate individuals. Only the minimum information for the purpose will be shared.

Legally required data will be retained indefinitely for legal and archive purposes and, if ownership of the grave space is transferred to another person, for a period of six years for contract purposes.

Data held by consent will be retained indefinitely for legal, management and contract purposes or until a request is received to delete it.

Individuals have a number of rights under data protection law, including the right to request their information. You also have a right to make a complaint about our handling of your personal data to the Information Commissioner's Office <https://ico.org.uk/>

Information you provide will only be used for the stated purpose. Further information about the processing of your data can be found on our website at <http://www.rushdentowncouncil.gov.uk/>

Please confirm your consent below. You can grant consent to any or all of the purposes listed. You can change your consent at any time.

KEEPING IN TOUCH

- Yes please, I would like to receive communications by email.
- Yes please, I would like to receive communications by telephone.
- Yes please, I would like to receive communications by mobile phone including text message.
- Yes please, I would like to receive communications by post.