

	<p>RUSHDEN TOWN COUNCIL <i>Rushden Hall, Hall Park, Rushden, NN10 9NP</i> 01933 316216 www.rushdentowncouncil.gov.uk</p>	
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POLICY FOR COMMUNITY GRANT AID

1. GENERAL

Each year Rushden Town Council within the approved budget, reserves a sum of money for disbursement in the form of grant aid to voluntary organisations and community groups that provide a service that benefits the residents of Rushden.

These grants are limited and can only be made available to those organisations that can demonstrate a need for assistance for activities that fall within the above statement.

Fair and proper consideration will be given by the Policy and Resources Committee and the following will need to be submitted:

- A completed application form
- 3 years accounts (discretion will be given for newly formed organisations)
- Any additional evidence that the organisation considers will support their application.

2. APPLICATIONS WILL BE CONSIDERED UNDER THE FOLLOWING CRITERIA:

- 2.1 Applications will only be considered from voluntary organisations, registered charities or established community groups.
- 2.2 Applicants must be Rushden based, or proven to provide significant benefit to residents within the Parish of Rushden.
- 2.3 Organisations will need to demonstrate that they are applying for the funds to support a specific project and not to support day to day running costs.
- 2.4 Subject to funds being available, applications will be considered by the Policy and Resources Committee throughout the financial year.

3. FURTHER INFORMATION

- 3.1 Applications cannot be made retrospectively for projects already completed.
- 3.2 It is expected that awarded grant money will be spent during the year of receipt.
- 3.3 Rushden Town Council reserves the right to request copies of invoices and/or other documentation as evidence that the expenditure has been incurred.
- 3.4 Successful organisations are required to submit a report within 12 months of the award being made, to demonstrate how the funds were expended.
- 3.5 If the organisation dissolves, Rushden Town Council expects the unspent funds to be reimbursed.
- 3.6 The grant will be repayable to the Town Council should the project that the grant was allocated for not go ahead.
- 3.7 There is no restriction as to the number of times an organisation may apply for a funding grant, however the history of previous applications will be considered in the decision making process. Priority will be given to first time applicants who fulfil the criteria.
- 3.8 Rushden Town Council should be credited in any publicity arising for the award of a grant.
- 3.9 Rushden Town Council will review the grant aid budget annually as part of the overall budgeting process.
- 3.10 Rushden Town Council will periodically review the criteria for grant aid awards.
- 3.11 Rushden Town Council's grant award decision is final

Reviewed and Signed

22nd June 2021 Council meeting

Town Mayor: *MA Coleman*

22.06.2021